



Alard Charitable Trust's Alard College of Engineering & Management

NAAC Accredited

Recognized by AICTE, DTE, Affiliated to Savitribai Phule Pune University

We will find a way or we shall make one

CAMPUS : Alard Knowledge Park : S. No. 50, Marunje, Near Rajiv Gandhi Infotech Park, Phase II, Pune - 411057.

Tel.: 020-66523791 / 66523702

E-mail : info@alardinstitutes.com Website : www.alardinstitutes.com

AISHE Code : C-42123 | SPPU-PUN Code : CEGP015030 | DTE Code : 6325

Ref: ACEM/2023-24/ 06

Date: 15/06/2023

OFFICE ORDER IQAC COMMITTEE

As per the National Assessment and Accreditation Council (NAAC), the Internal Quality Assurance Cell (IQAC) is constituted w.e.f 15/06/2023.

Sr.No	Category	Name of the Committee Member	Designation	Sign
1	Chairperson	Dr. K.D.Sapate	Head of Institute	
2	Management	Dr. R. S. Yadav	Secretary	
3	Coordinator	Prof. Kavita Shrivastava	NAAC Head	
4	Coordinator	Prof. Kavita Shrivastava	HOD Electrical Engg.	
5	Member	Prof. Sayli Haldavaneekar	HOD Comp Engg.	
6	Member	Prof. Rachana Vaidya	HOD Civil Engg.	
7	Member	Prof. Nivedita K.	HOD Mech Engg.	
8	Member	Prof.Sanjivini Deshmukh	HOD, E&TC	
9	Member	Dr. Padma Zade	HOD Applied Science	
10	Member	Mr. Shivaji Sathe	Office superintendent	
11	Student	Mr.Shuddhay Raut	Student	
12	Alumni	Mr.Dhanraj Hiwale	Alumni	
13	Industry Person	Mr.Santosh Tumane	M.D(Industry)	



Principal

PRINCIPAL
ALARD COLLEGE OF ENGINEERING
& MANAGEMENT, MARUNJEE
Sr. No. 50, Rajiv Gandhi Infotech Park,
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Ref: ACEM/2023-24/ 08

Date: 22/06/2023

IQAC Minutes of meeting AY (2023-24) SEM I

Following points are discussed in the IQAC meeting: -

1. Institute Academic Calendar for semester I will be prepared and displayed on a principal notice board by the end of this month.
2. Institute and department Master time table will be prepared.
3. ERP Training sessions for staff will be organized.
4. Institute and department Master time table will be prepared
5. All academic activities will strictly be carried in college campus
6. Schedule of Unit Test I & II will be prepared and share to each department.
7. Practical's session will be done in laboratory for additional information.
8. Schedule of Unit Test I & II will be prepared and share to each department.
9. Project review will be conducted from each department as per the schedule decided in IQAC meeting.
10. Schedule of arranging expert lectures, Industrial visit, workshops and webinars will be prepared at the end of the month.
11. Arrange Parent teacher meeting and discuss different points with them regarding academic activity and progress of their ward as per last year result.
12. Induction Program discussion done in meeting for First Year and Direct Second Year students & schedule of arranging fresher's party for first year students
13. Schedule of arranging student's development program under CSR activity will be prepared by each department and forwarded to Principal office.



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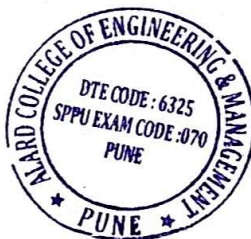
AISHE Code : C-42123 | SPPU-PUN Code : CEGP015030 | DTE Code : 6325

Ref: ACEM/2023-24/ 09

Date: 22/06/2023

Internal Quality Assurance Cell (IQAC) 2023-24

Sr.No	Category	Name of the Committee Member	Designation	Sign
1	Chairperson	Dr. K.D.Sapate	Head of Institute	
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5	Member	Prof. Sayli Haladavnekar	HOD, Comp Engg.	
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7	Member	Prof. Sanjivini Deshmukh	HOD, E&TC Engg.	
8	Member	Prof. Nivedita Karan	HOD, Mech Engg.	
9	Member	Dr. Padma Zade	HOD, Applied Science	
10	Member	Mr. Shivaji Sathe	Office superintendent	
11	Student	Mr. Shuddhay Raut	Student	
12	Alumni	Mr. Dhanraj Hiwale	Alumni	
13	Industry Person	Mr. Santosh Tumane	M.D(Industry)	



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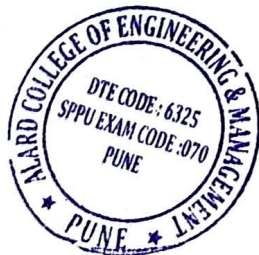
Ref: ACEM/2023-24 /52

Date: 09/10/2023

Action Taken Report 2023-24

Following points are discussed in the IQAC meeting:-

1. Successfully organized Induction Program for new admitted students.
2. Unit Test I & II Conducted at each department level.
3. Workshops, Seminars and Industrial visit at department level Conducted.
4. Workshop is conducted at college level for student spiritual and academic development.
5. Under the CSR activity of Infosys, Alard College of Engineering and Management had received tabs for courses for students.
6. ERP Training sessions for staff was organized successfully.
7. Project discussion and review conducted by each department as per the schedule decided in IQAC meeting.



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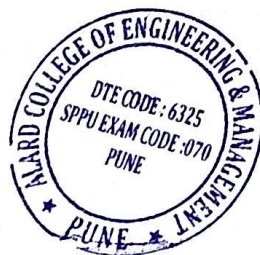
Ref: ACEM/2023-24/ 65


Date:27/10/2023

IQAC Minutes of meeting AY (2023-24) SEM I

Following points are discussed in the IQAC meeting :-

1. Schedule of mentor mentee meeting for solving queries of new FE and DSE admissions on priority.
2. Schedule of Practical /Oral Exam of university.
3. Collection of semester I course files and all documentation by respective department academic co-ordinator .
4. Completion of all NAAC department files for previous semester.
5. Preparation of equal load distribution & Master timetable for semester II before start of classes.
6. Schedule of arranging various competitions at department level as well as encouraging students to participate on other outside competition.




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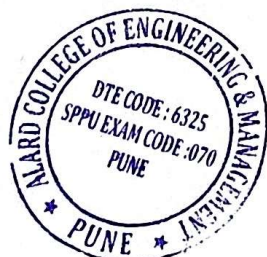
AISHE Code : C-42123 | SPPU-PUN Code : CEGP015030 | DTE Code : 6325

Ref: ACEM/2023-24/ 66

Date: 27/10/2023

Internal Quality Assurance Cell (IQAC) 2023-24

Sr.No	Category	Name of the Committee Member	Designation	Sign
1	Chairperson	Dr. K.D.Sapate	Head of Institute	
2	Management	Dr. R. S. Yadav	Secretary	
3	Coordinator	Prof. Kavita Shrivastava.	NAAC Head	
4	Member	Prof. Kavita Shrivastava.	HOD, Electrical Engg	
5	Member	Prof. Sayli Haladavnekar	HOD, Comp Engg.	
6	Member	Prof. Rachana Vaidya	HOD, Civil Engg.	
7	Member	Prof. Sanjivini Deshmukh	HOD, E&TC Engg.	
8	Member	Prof. Nivedita Karan	HOD, Mech Engg.	
9	Member	Dr. Padma Zade	HOD, Applied Science	
10	Member	Mr. Shivaji Sathe	Office superintendent	
11	Student	Mr. Shuddhay Raut	Student	
12	Alumni	Mr. Dhanraj Hiwale	Alumni	
13	Industry Person	Mr. Santosh Tumane	M.D(Industry)	



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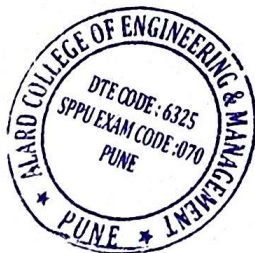
AISHE Code : C-42123 | SPPU-PUN Code : CEGP015030 | DTE Code : 6325


Ref: ACEM/2023-24/87

Date-11/12/2023

Action Taken SEM -I

1. All NAAC files completed for sem-I & work ongoing for sem-II.
2. Insem exam , practical exam , in offline mode & UT-I &UT-II conducted.
3. Arranged guest lecture , Industrial Visit ,workshop by all dept
4. Encouraged students to participate in different activity /competition.
5. Queries regarding exams, exam form, entertained & solved by each department and class teachers through meetings with students.
6. mentor mentee meeting done for solving queries of new FE and DSE admissions on priority.




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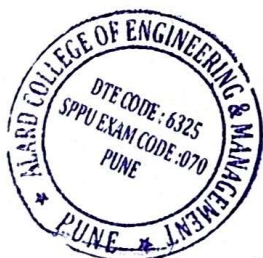
Ref: ACEM/2023-24/ 105

Date: 08/01/2024

IQAC Minutes of meeting AY (2023-24) SEM II

Following points are discussed in the IQAC meeting :-

1. Schedule of arranging students development program will be prepared by each department and forwarded to principal office.
2. Schedule of Unit Test I & II will be prepared and share to each department.
3. Institute and department master time table will be prepared.
4. Project review will be conducted from each department as per the schedule decided in previous IQAC meeting.
5. Schedule of arranging expert lectures, industrial visit, workshops and webinars will be prepared at the end of the month.
6. All academic activities will strictly be carried in college campus.
7. Practical's session will be done in laboratory for additional information .
8. Arrange Parent teacher meeting and discuss different points with them regarding academic activity and progress of their ward as per last year result.
9. Schedule and Planning of arranging Annual Function for students
10. Regarding conduction of Extention activities like Blood donation camp, Poster Competitions discussion done



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Ref: ACEM/2023-24/ 106

Date: 08/01/2024

Internal Quality Assurance Cell (IQAC) 2023-24

Sr.No	Category	Name of the Committee Member	Designation	Sign
1	Chairperson	Dr. K.D.Sapate	Head of Institute	<i>[Signature]</i>
2	Management	Dr. R. S. Yadav	Secretary	<i>[Signature]</i>
3	Coordinator	Prof. Kavita Shrivastava	TPO	<i>[Signature]</i>
4	Member	Prof. Kavita Shrivastava	HOD, Electrical Engg	<i>[Signature]</i>
5	Member	Prof. Priyadarshani Doke	HOD, Comp Engg.	<i>[Signature]</i>
6	Member	Prof. Rachana Vaidya	HOD, Civil Engg.	<i>[Signature]</i>
7	Member	Prof. Sonal Nikam	HOD, E&TC Engg.	<i>[Signature]</i>
8	Member	Prof. Nivedita Karan	HOD, Mech Engg.	<i>[Signature]</i>
9	Member	Dr.S.K.Shrivastava	HOD, Applied Science	
10	Member	Mr. Shivaji Sathe	Office superintendent	<i>[Signature]</i>
11	Student	Mr. Shuddhay Raut	Student	<i>[Signature]</i>
12	Alumni	Mr.Dhanraj Hiwale	Alumni	<i>[Signature]</i>
13	Industry Person	Mr.Santosh Tumane	M.D(Industry)	<i>[Signature]</i>



[Signature]
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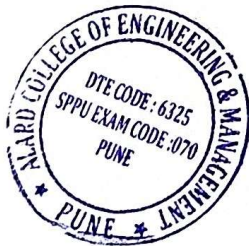
AISHE Code : C-42123 | SPPU-PUN Code : CEGP015030 | DTE Code : 6325

Ref: ACEM/2023-24/ 125

Date-25/02/2024

Action Taken SEM -I I

1. All NAAC files completed for sem-I & work ongoing for sem-II.
2. UT-I & UT-II planned & UT-I conducted.
3. Arranged guest lecture, Industrial Visit, workshop by all dept
4. Encouraged students to participate in different activity /competition.
5. mentor mentee meeting done for solving queries of FE and DSE admissions on priority.
6. Planning of arranging Annual Function for students was done



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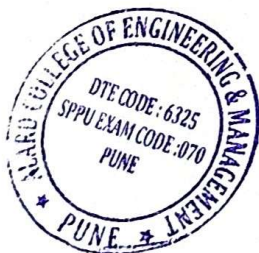
Ref: ACEM/2023-24/ 156

Date: 18/03/2024

IQAC Minutes of meeting AY (2023-24) SEM II

Following points are discussed in the IQAC meeting :-

1. Collection of semester I course files and all documentation by respective department academic co-ordinator .
2. Completion of all pending Naac files for previous semester .
3. Preparation of equal load distribution & transfer timetable before start of classes.
4. Schedule of arranging various competitions at department level as well as encouraging students to participate on other outside competition.
5. Schedule of mentor mentee meeting for solving queries of FE and DSE admissions on priority.
6. Schedule of INSEM , Practical /Oral Exam of university.
7. Annual function report to be submit in IQAC.



D. Patel
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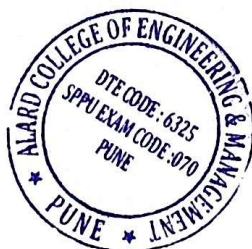
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Ref: ACEM/2023-24/157

Date: 18/03/2024

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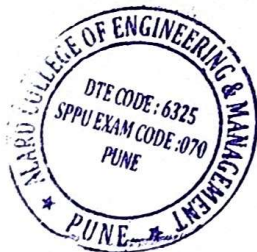
AISHE Code : C-42123 | SPPU-PUN Code : CEGP015030 | DTE Code : 6325

Ref: ACEM/2023-24/ 220

Date: 26/04/2024

Action Taken SEM -II

1. All NAAC files completed for sem-I & work ongoing for sem-II.
2. Insem exam & UT-I & UT-II conducted.
3. Arranged guest lecture , Industrial Visit ,workshop by all dept
4. Encouraged students to participate in cluster level project competition.
5. Queries regarding exams, exam form, entertained & solved by each department and class teachers through meetings with students.
6. Annual function report to be submit in IQAC.



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